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IndiaBroadband²⁰⁰⁷
Linking India

भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)

BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

CIRCULAR NO. CA 202

No. 500-31/2008-09/CA I/BSNL

Dated at New Delhi the 22nd June 2009

To

The Chief General Manager

All Territorial Telecom Circles / Kolkata & Chennai Phones / All Maintenance Circle /

All Project Circles / All Telecom Factories / ALTTC / TTC / NATFM /Task Force Gauhati / IT

Pune / T&D / QA /Telecom Stores / NCES

BSNL

Sub : Encashment of earned leave along with Leave Travel Concession while in service.

Ref: 1. OM No 31011/4/2008-Estt.(A) dt. 23.09.2008 issued by the Ministry of Personnel,
Public Grievances & Pension, Department of Personnel & Training

2. OM No 14028/4/2009-Estt.(L) dt. 03.06.2009 issued by the Ministry of Personnel,
Public Grievances & Pension, Department of Personnel & Training

1. As per the OMs under reference Central Govt Employees can encash earned leave up to 10 days subject to a maximum of 60 days during the career, at the time of availing Leave Travel Concession without any linkage to the number of days and the nature of leave availed while proceeding on LTC.

2. Central Govt. employees who are working in BSNL on deemed deputation basis may avail the leave encashment facility during LTC as per OMs referred above. Since BSNL is giving leave salary contribution in respect of Central Govt. employees working in BSNL on deemed deputation or on deputation basis, the expenditure on leave encashment to be availed by such employees is to be borne by the Central Govt. The Department of Telecommunications vide their letter No. 2-1/2009-Cash dated 29.05.2009 has intimated that leave encashment in respect of such employees shall be sanctioned and paid as per extant rules by BSNL initially and thereafter BSNL shall raise claim along with copy of sanction memo and copy of the voucher regarding payment against the CCAs for reimbursement of the amount of leave encashment paid by BSNL to such Central Govt. Employees.

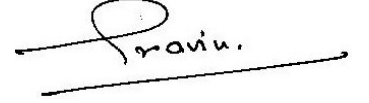
2.1 Therefore, when the Central Govt. employees working in BSNL on deemed deputation / on deputation will avail of leave encashment facility BSNL unit will account for the same by passing the following journal slip:

1130703 / 4130707 – ‘ Claims recoverable from DOT towards leave salary’ Dr.
To 1190900/4190900 – ‘Bills payable to employees’ Cr.

While making payment to such Central Govt. employees the accode 1190900 / 4190900 shall be debited and thereafter the claim bill for the amount of leave encashment paid shall be submitted to the CCAs along with copies of sanction memo and paid vouchers for reimbursement. On receipt of payment from the CCA the amount shall be debited to Bank / Cash by giving credit to accode 1130703/4130707.

3. It has already been mentioned in Para 2 above that BSNL is paying leave salary contribution in respect of Central Govt. Employees working in BSNL on deemed deputation basis. Whenever such Central Govt. Employee takes leave, leave salary is paid. As per Appendix 1 to FR 114 (various orders issued by the Govt. of India from time to time regarding leave salary) the amount of such leave salary paid by foreign employer is to be reimbursed by the Central Government to the former. Therefore, at the time of paying leave salary to such employees the amount of leave salary paid, is to be debited to accode 1130703 / 4130707 – ‘ Claims recoverable from DOT towards leave salary’. After making payment of leave salary claim bill for the amount of such leave salary shall be submitted to the CCAs along with copies of leave sanction memo and details of pay for reimbursement. On getting the payment from CCAs the said amount shall be debited to Bank / Cash by giving credit to accode 1130703/4130707.

Hindi version will follow.



(P.K. Purwar)
GM (CA)

Copy to:

1. GM (Finance) / IFA of all Circles BSNL for information and necessary action
2. CPAO (ITI Bills) / CAO (TCO) for necessary action
3. AGM (R&P) Corporate Office, for necessary action
4. All DGMs / AGMs of Corporate Accounts Section of Corporate Office
5. OL Section for Hindi Version